

**AMERICAN AIRLINES**  
**TWU System Seniority List**  
**Protest Form**

**Instructions for Employee**

- Identify date of system seniority list with possible error.
- Prepare/collect information supporting protest (e.g. payroll history, PA messages, transfers, etc).
- Review protest with shop steward providing \*supporting documents.

**Instruction for Shop Steward**

- Review protest with employee and determine whether or not provisions have been met.
- Forward this form and \*supporting documents to **Local Union office**.

**\*The following supporting documents must accompany all protest:**

- **Seniority list where alleged error occurred**
- **Employee payroll history available through AA HR**
- **Detailed explanation of why you believe the date is incorrect**

**Instructions for Local Union Office** (e.g. Grievance committee, Executive Board, etc)

- Review and determine whether or not there are grounds for granting the protest.
- If there are no grounds to grant protest, follow up with employee. **If grounds for granting protest have been established, forward this form and supporting documentation along with a recommendation to International Protest Panel Chairman at the International ATD office.**
- Follow-up on protest through the TWU-ATD website.

The International Protest Panel Chairman and the Managing Director, Employee Relations- Ground, or their designees, shall meet and determine that status of the protest. Once a determination has been made it shall be indicated on this form and on the TWU-ATD website. The form will be returned to the forwarding TWU Local office with copies routed to payroll.